



Two Rock Union School District
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www.trusd.org

AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING
January 9, 2025
Closed Session 3:30
Open Session 4:30 P.M.
STEAM Room 12

1. CALL TO ORDER
A. ROLL CALL

2. CLOSED SESSION

2.1 Announcement of Closed Session Items

Announcement of Closed Session Items - With respect to every item of business to be discussed in closed session Gov. Code Section 54957.6

Public Comment – Closed Session Agenda

Closed Session Agenda:

2.2 Public Comment on Closed Session Items

2.3 Conference with Labor Negotiator

Name of Agency Negotiator: Stephen Owens

Name of organization representing employees: CSEA

2.4 Conference with Labor Negotiator

Name of Agency Negotiator: Stephen Owens

Name of organization representing employees: TREA/CTA

2.5 Pursuant to Government Code 54957, Public Employee Discipline/Dismissal/Release

3. RECONVENE TO PUBLIC MEETING

Report of any actions taken during Closed Session (if necessary).

4. Adoption and Approval of Agenda

4.1 Approval of the Agenda for January 9, 2025.

Action

Motion: **JM**

Second: **JS**

Aye: **5**

Nay: **0**

Board of Trustees

Gayleen Maas, President ◊ John Silvestrini, Clerk ◊ Nicholas Noyes ◊ John Martin ◊ Joel Ruiz
Stephen Owens, Superintendent/Principal

5. PUBLIC COMMENT

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

6. CONSENT ITEMS

ACTION

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Background: Routine items presented for approval.
Plan: Routine process.
Public Comment:
Board Discussion:
Recommended motion: Approval of Consent Agenda.

6.1 Approval of the Accounts Payable Reports; December, 2024. **PG. 1**

6.2 Review and Possible Approval of Minutes from meeting on December 13, 2024. **PG. 4**

Action

Motion: **JR** Second: **NN** Aye: **5** Nay: **0**

7. REPORTS/PRESENTATIONS:

7.1 TREA Representative- **Kim Lloyd reports upcoming field trips to the Schulz Museum & Wildlife Museum. Lower grades will participate in the 100th day of school celebration. Sunshine letter to be completed and submitted next month.**

7.2 CSEA Representative-**none**

7.3 TRSEF Representative-**none**

7.4 USCG Representative- **Daniel Perez reports new families arriving in the coming weeks. Will check in with the school about any enrollment information needed for families.**

7.5 Superintendent's Report **PG.9**

Enrollment Update - **see page 9**

Facilities Update

Curriculum Update - **SCOE math curriculum opportunity later this year.**

Other Updates - **Youth Truth Survey to be distributed.**

Upcoming Events

8. DISCUSSION ITEMS

8.1 Audit Review

Background: School districts are required to submit a financial statement of the General Fund. The audit is conducted annually by an independent auditing firm. Christy White and

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Associated conducted an audit of Two Rock Union School Districts general fund. The audit review has been postponed until February.

Plan: Discuss.

Public Comment:

Board Discussion: **Postponed 30 days. All information has been submitted to Christy White Accountancy.**

8.2 Principal Apportionment Data Collection (PADC) P1 Submission PG. 10

Background: Two Rock Union School District will present on P-1 Data Submission.

Plan: Discuss..

Public Comment:

Board Discussion: **Last year 93% attendance. This year 96.5%. P1 submitted to SCOE.**

9. ACTION ITEMS

9.1 Monthly Personnel Report January 2025 PG.17

9.2 Williams Act Reporting, Q3 & Q4 PG.19

Motion: **JS** Second: **GM** Aye: **5** Nay: **0**

Background: Schools report the overall condition of their facilities, the number of teacher mis assignments and vacant teacher positions, and the availability of textbooks or instructional materials. This information is presented in an annual SARC report. There were no complaints in Q4 2024.

Plan: Williams report is a quarterly report.

Public Comment:

Board Discussion:

Recommended motion: It is recommended the board approve the Williams Settlement Quarterly Report.

Motion: **NN** Second: **JS** Aye: **5** Nay: **0**

9.3 School Accountability Report Card (SARC) PG. 20

Background: The SARC contains information about Two Rock Elementary School such as funding, number of students and teachers, and the facilities. Note: Some information has not been provided by the state of California Department of Education. The CDE recommends that the Board of Trustees approve the SARC before the February 1, 2025 deadline and have information entered into the report once made available from CDE.

Plan: Review and discuss

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Public Comment:

Board Discussion:

Recommended motion: It is recommended that the Board approve the SARC.

Motion: **JM**

Second: **NN**

Aye: **5**

Nay: **0**

9.4 Comprehensive School Safety Plan 2024-2025

PG. 41

Background:The California Constitution guarantees California children the right to attend public schools that are safe, secure, and peaceful. The CDE, public school districts, county offices of education (COEs), and schools and their personnel are responsible for creating learning environments that are safe and secure. First responders, community partners, and families play an essential role, as well. Schools must be prepared to respond to emergencies including natural and man-made hazards, and strive to prevent violence and behavior issues that undermine safety and security. CSSPs include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on the school campus and aspects of social, emotional, and physical safety for both youth and adults.

Plan: The plan is reviewed by school staff and stakeholders

Public Comment:

Board Discussion: **Approval of the motion with the caveat that staff reviews document.**

Recommended motion: It recommends that the Board of Trustees approve the Two Rock Union School District Safety Plan.

Motion: **JS**

Second: **JM** Aye: **5**

Nay: **0**

9.5 Create a .4 FTE Opening for an Intervention Teacher

Background: The current RSP position is a .6 FTE. The District has been unable to secure stable employment for the RSP position. Adding a .4 FTE to the position may attract a full-time employee for special education.

Plan:

Public Comment:

Board Discussion:

Recommended motion: It is recommended that the Board approve the .4 FTE

Motion: **JM**

Second: **JR**

Aye: **5**

Nay: **0**

10. **ADJOURNMENT TO CLOSED SESSION** (if necessary)

11. **RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)

12. **DATES AND FUTURE AGENDA ITEMS**

Next Regular Board Meeting - February 13, 2024.

13. **SIGNING OF PAPERS**

Board of Trustees

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Stephen Owens, Superintendent/Principal

14. ADJOURNMENT

ACTION

Motion: **NN**

Second: **JM**

Aye: **5**

Nay: **0**

Posted By:



Stephen Owens, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

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