

**Two Rock Union School District**  
5001 Spring Hill Road, Petaluma, CA 94952  
707-762-6617

**Board of Trustees –Regular Meeting**  
Thursday, November 12, 2015  
Closed Session 3:30 P.M.  
Open Session 4:30 P.M.  
Room 11

**AGENDA**

1. **Call to order**
2. **Roll Call**
3. **Adjourn to Closed Session - Discussion of Superintendent's evaluation and Negotiations**
4. **Reconvene in Open Session. Report of any action taken during Closed Session.**
5. **Adjustments to Agenda/Approval of the Agenda Order:** If anyone is present for a particular item the Board may wish to bring that forward at this time.
6. **Public Input:**  
This is a time for comments and messages from the floor for non-agenda items. The Board reserves this time for input from those present. The Board values public comments, but by the Ralph M. Brown Act is not allowed to discuss items that are not on the agenda.
7. **Approval of Consent Agenda**  
Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.  
Recommended motion: that the Consent Agenda be approved by consolidated motion.
  - 7.1 Approval of the Accounts Payable Report and Minutes of the October 8, 2015 Board meeting.
8. **Reports/Presentations:**
  - 8.1 TREA Representative
  - 8.2 TRSEF Representative
  - 8.3 Superintendent's Report
    - Enrollment update

           
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- Facilities update: Landscaping, Blacktop, Playground, Upper grade bathrooms
- Report on the ASES before and after-school programs
- Report on Petaluma Education Foundation *Embracing Progress to Support Student Success* grant application
- Board Sexual Harassment training

**9. Information/Discussion/Action Items**

**Business**

9.1 Approval of Budget Updates.  
Discussion/Action

Situation: Periodic updates are made to the district budget based on changing conditions.

Plan: Staff will review recent changes to the budget and answer any questions.

Recommended Motion: That the Board approve the Budget Updates.

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9.2 Employment Report  
Discussion/Action

Situation: The employment report updates the board on employee hiring and releases. Board approval is required for any personnel action.

Plan: Staff will review personnel actions and ask for Board approval as stated.

Recommended Motion: That the Board approve the Employment Report

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**Facilities**

9.3 Proposition 39 Energy Audit Report  
Discussion/Action

Situation: Proposition 39 is a state proposition that allocates funds for schools to complete energy efficiency measures. In June, 2015, Two Rock contracted with CLEAResult to perform an energy audit to identify energy savings projects that would qualify for Prop 39 funds.

Plan: Staff will review the CLEAResults Audit Report.

Recommended Motion: That the Board approve the Energy Audit Report recommendations and direct staff to submit an Energy Expenditure Plan for Prop 39 award funding.

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**Curriculum/Instruction**

9.4 Transitional Kindergarten  
Discussion/Action

Situation: Assembly Bill 104 changed the admittance criteria for Transitional Kindergarten to allow a school district to enroll a child in TK, at any time during the school year, if the child will have his 5<sup>th</sup> birthday after December 2, but during that same

school year. Prior to this recent change, children who turned 5 after December 2 were not allowed to enroll in TK before turning 5.

Plan: Staff will discuss this change in the law and how it impacts enrollment in the district.

Recommended Motion: That the Board approve the Transitional Kindergarten plan for the 2015-16 school year.

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9.5 Approval of Board Policies  
Discussion/Approval

Situation: The following Board policies were presented to the Board for a First Reading at the October Board Meeting.

Plan: The following Board policies are being presented to the Board for a Second Reading.

Recommended motion: That the following draft Board Policies and Administrative Regulations be approved.

BP/AR 0420, BP/AR 1312.3, BP/AR/E 4040, BP 4131, AR 4161.8, 4261.8, 4361.8; BP 4231, AR 5121, BP 5131.2, BP/AR 5148.2, BP/AR 6163.4, BP 9100

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**10. Next Board Meeting:** Set the date and time of the next meeting as well as any topics for that meeting. Next Board meeting: December 11, 2014 at 4:30 p.m.

**11. Signing of Papers of a Routine Nature**

**12. Adjournment:**

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Posted: 11/9/15

By   
Toni Beal, Superintendent/Principal

This agenda/meeting notice and agenda packet is available upon request in a format appropriate for a person with a disability. To request such an item please contact the Two Rock Union School District office between the hours of 8:30 and 4:00 Monday through Friday. The request must be made in a timely fashion so as to allow the District adequate time to have the accommodations met.