

**Two Rock Union School District**  
5001 Spring Hill Road, Petaluma, CA 94952  
707-762-6617

**Board of Trustees –Regular Meeting**  
Thursday, March 10, 2016  
Closed Session 3:30 P.M.  
Open Session 4:30 P.M.  
Room 11

**MINUTES**

1. **Call to order** at 3:30 p.m. by Ken Mazzetta, Board President.
2. **Board members present:** Gayleen Maas, Ken Mazzetta, Kathy Wilson, Julie Jacobsen, and John Silvestrini.
3. **Adjourn to Closed Session** – Discussion of personnel and negotiations. No action taken.
4. **Reconvene in Open Session.** Open Session called to order at 4:30 p.m. Board members present: Gayleen Maas, Ken Mazzetta, Kathy Wilson, Julie Jacobsen, and John Silvestrini.
5. **Introduce Students of the Month for March, 2016 and special guests:** None
6. **Adjustments to Agenda/Approval of the Agenda Order:** None.
7. **Public Input:** None.
8. **Approval of Consent Agenda**
  - 8.1 The Minutes of the February 12, 2016 Board meeting were approved as written.
  - 8.2 The Accounts Payable Report for the month of February, 2016 were approved.

Motion: Wilson      Second: Silvestrini  
Aye = 5    Nay = 0

**9. Reports/Presentations:**

- 9.1 TREA Representative: None
- 9.2 TRSEF Representative: Move-a-Thon Fundraising will be on April 13<sup>th</sup> and sponsor donations are being collected for the t-shirt.
- 9.3 Superintendent's Report:
  - Enrollment update: 155 students
  - Facilities update:
    - Flooding in the hallways due to heavy rains. Teachers had to resort to pushing out excess water with brooms. Plumber came out and snaked out all the drains.

- Reviewed updated landscaping plans for front of school and TK/K playground. More specific details to be shared at next meeting.
- Teacher Position Update: All three positions have been posted and close on March 18<sup>th</sup>. So far, we have 29 applicants for the Primary Teacher positions and 2 applicants for the Special Education Teacher position.
- Update on Local Control Accountability Plan (LCAP): Currently we are in the middle of gathering data. The teachers just completed the Student Surveys. The Parent Surveys will be handed out with the Report Cards.
- Letter received from Araceli Romo requesting for permission to continue to send her children to Tomales. This Interdistrict Transfer Request has been twice denied by Superintendent Toni Beal. Ms. Beal has met with Ms. Romo explaining the reasoning. Today an additional letter was received and the Board will consider this request at the next meeting with a discussion and vote.

## **10. Information/Discussion Items**

10.1 The Board reviewed information on the two delegates up for election for the California School Board Association (CSBA) Assembly. Since neither candidate is known to the Board, no action was taken.

10.2 The Employment Report on updates to the changes in staffing that has occurred within the district since the last Board meeting was reviewed. The Board approved the Employment Report.

Motion: Maas                      Second: Jacobsen  
Aye = 5    Nay = 0

10.3 Budget Updates are reviewed on a regular basis based on actual income and expenses. The Board approved the Budget Updates as presented.

Motion: Maas                      Second: Wilson  
Aye = 5    Nay = 0

10.4 The Board reviewed the Second Interim Budget report as presented by Chief Business Officer Mary Schafer. It was noted that the One Time Funds would need to be moved to pay the retirement incentive. The Board approved the Second Interim Budget Report and certified the District's positive status.

Motion: Silvestrini    Second: Wilson  
Aye = 5    Nay = 0

**10.5** The Board approved the Two Rock Educators Association Certificated Collective Bargaining Agreement including the updated salary schedule for 2015-16.

Motion: Jacobsen      Second: Maas  
Aye = 5    Nay = 0

**10.6** The Board approved the classified salary schedule to reflect the same increase to their salary schedule that the certificated staff received.

Motion: Wilson      Second: Jacobsen  
Aye = 5    Nay = 0

**10.7** The Board approved the proposal from CLEAResult for Proposition 39 Energy Manager Services.

Motion: Jacobsen      Second: Maas  
Aye = 5    Nay = 0

**10.8** The Board approved the proposed 2016-17 school calendar.

Motion: Silvestrini      Second: Wilson  
Aye = 5    Nay = 0

**10. Next Board Meeting:** April 14, 2016 at 4:30 p.m. in Room 11.

**11. Signing of Papers of a Routine Nature.**

**12. Adjournment:** The meeting was adjourned at 6:04 p.m.

Motion: Wilson      Second: Maas  
Aye = 5    Nay = 0