

Two Rock Union School District
5001 Spring Hill Road, Petaluma, CA 94952
707-762-6617

Board of Trustees –Regular Meeting
Thursday, February 11, 2016
Closed Session 3:30 P.M.
Open Session 4:30 P.M.
Room 11

MINUTES

1. **Call to order** at 3:30 p.m. by Ken Mazzetta, Board President.
2. **Board members present:** Gayleen Maas, Ken Mazzetta, Kathy Wilson and Julie Jacobsen.
3. **Adjourn to Closed Session** – Discussion of Negotiations. No action taken.
4. **Reconvene in Open Session.** Open Session called to order at 4:34 p.m. Board members present: Gayleen Maas, Ken Mazzetta, Kathy Wilson and Julie Jacobsen.
5. **Adjustments to Agenda/Approval of the Agenda Order:** Add Resolution #021101 (Authorization to Increase Revolving Cash Fund Minimum Balance) to the Agenda as Item 9.2.3
6. **Public Input:** Peter Kostas – Trustee for SCOE (Area 2) addressed the Board with an introduction of himself and important updates with new legislation impacting schools, upcoming workshops at SCOE and other upcoming events.
7. **Approval of Consent Agenda**
The Minutes of the January 14, 2016 Board meeting were approved as written.
 - 7.1 The Accounts Payable Report for the month of January, 2016 were approved after some discussion.

Motion: Jacobsen Second: Wilson
Aye = 4 Nay = 0
8. **Reports/Presentations:**
 - 8.1 TREA Representative: Fixed the one phrase and submitted correction.
 - 8.2 TRSEF Representative: Move-a-Thon Fundraising will be on April 13th and will consist of Zumba and running/walking on the track.
 - 8.3 Superintendent’s Report:
 - Enrollment update: 156 students
 - Facilities update:
 - Septic System issue with a broken overflow valve. On Monday a plumbing company is coming out to fix it.

- Meeting with Pre-Schools. We are just in the preliminary stage and currently investigating our options.
- Curriculum Update: Teachers are currently reviewing several samples of Language Arts Curriculum that will need to be adopted by 2017.

9. Information/Discussion Items

- 9.1.2 The appointment of Provisional Trustee for Board Vacancy to fill the seat vacated by Trustee Hale was conducted. Trustee Members interviewed candidate John Silvestrini as Provisional Trustee Board Member. There was no discussion. The Board voted. Trustee Silvestrini then took his seat amongst the other Trustee Board Members and participated in the rest of the meeting.

Motion: Jacobsen Second: Maas
Aye = 4 Nay = 0

- 9.2.1 Due to a shortage of substitute teachers in the county, the staff proposed an updated Substitute Pay Schedule in order to attract substitutes to our school. The Board approved the new substitute pay rate.

Motion: Wilson Second: Maas
Aye = 5 Nay = 0

- 9.2.2 Budget Updates are reviewed on a regular basis based on actual income and expenses. The Board approved the Budget Updates as presented.

Motion: Wilson Second: Jacobsen
Aye = 5 Nay = 0

- 9.2.3 Business Manager Mary Schafer requested approval of increase in Bank Revolving Account minimum balance. Currently our bank charges a fee for balances below \$1,000. Currently we have three accounts (Revolving, Childcare and Food) that need to be addressed. The Board voted to approve the authorization to increase minimum balances to \$1,000 each.

Motion: Maas Second: Wilson
Aye = 5 Nay = 0

9.3 Curriculum

- 9.3.1 In September 2015, the Board approved \$32,000 in one time funds for the 3 year technology plan. Since that time, the district received \$14,200 from the Petaluma Education Foundation for the purchase of Chromebooks for the school. This has changed the technology needs within the district. The purpose of this discussion is to bring it to the Board's attention that we need a lesser amount for technology. No action was taken.

9.4 Facilities

- 9.4.1 The Board is working with Dreamscapes Landscaping Company on a landscaping plan for the parent entrance and playground areas of the school. Staff presented a proposed landscaping plan (highest to lowest priority) for the initial landscaping projects. Authorization was made to move forward but the Board requested that the layman names and pictures of proposed plants be available at the next meeting.

Motion: Maas Second: Wilson
Aye = 5 Nay = 0

Information/Discussion Items

- 10.1 The District is required to file a Williams Settlement Uniform Complaint Report each quarter that lists any complaints filed against the district. There were no complaints filed on this Williams Settlement Quarterly Uniform Complaint Report Summary, October, 2015 – January 30, 2016. The item was discussed and acknowledged.
- 10.2 The Local Control Funding Formula (LCFF) requires that districts develop a Local Control Accountability Plan (LCAP) and complete an Annual Update each year that includes a needs assessment based on the required metrics in the 8 state priority areas. Each district must involve stakeholder groups in the process of reviewing the district data and in the development of the LCAP. Superintendent Beal updated the Board on the review and development of the district LCAP. No action was taken.

10. **Next Board Meeting:** March 10, 2016 at 4:30 p.m. in Room 11.

11. **Signing of Papers of a Routine Nature.**

12. **Adjournment:** The meeting was adjourned at 6 p.m.

Motion: Jacobsen Second: Wilson
Aye = 5 Nay = 0