

Two Rock Union School District
5001 Spring Hill Road, Petaluma, CA 94952
707-762-6617

Board of Trustees –Regular Meeting
Thursday, February 11, 2016
Closed Session 3:30 P.M.
Open Session 4:30 P.M.
Room 11

AGENDA

1. **Call to order**
2. **Roll Call**
3. **Adjourn to Closed Session - Discussion of Negotiations.**
4. **Reconvene in Open Session. Report of any action taken during Closed Session.**
5. **Adjustments to Agenda/Approval of the Agenda Order:** If anyone is present for a particular item the Board may wish to bring that forward at this time.
6. **Public Input:**
This is a time for comments and messages from the floor for non-agenda items. The Board reserves this time for input from those present. The Board values public comments, but by the Ralph M. Brown Act is not allowed to discuss items that are not on the agenda.
7. **Approval of Consent Agenda**
Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.
Recommended motion: that the Consent Agenda be approved by consolidated motion.
 - 7.1 Approval of the Accounts Payable Report and Minutes of the January 14, 2016 Regular Board meeting and Special Board Meetings on January 21 and 29, 2016.

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M S

Aye_____ Nay_____

8. **Reports/Presentations:**

8.1 TREA Representative

- 8.2 TRSEF Representative
- 8.3 Superintendent's Report
 - Enrollment update
 - Facilities update
 - Curriculum Update

9. Discussion/Action Items

9.1 Board Organization/Policies

9.1.2 Appointment of Provisional Trustee for Board Vacancy

Situation: Trustee John Hale resigned his position on the board effective December 31, 2015. The law requires a school district governing board to order an election or to make a provisional appointment within 60 days from the date of the vacancy.

Plan: The Board will conduct interviews and make a provisional appointment to fill the seat vacated by the resignation of Trustee Hale.

Public Comment:

Board Discussion:

Recommended Motion: That the board approve the provisional appointment of an interviewee to fill the vacated seat on the board.

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M S

Aye _____ Nay _____

9.2 Business

9.2.1 Substitute Pay Schedule

Situation: There is a shortage of substitute teachers in the county. To attract substitutes, districts in the county are raising their substitute pay rates. Staff would like to consider a substitute pay rate increase to continue to attract substitutes to our school.

Plan: Staff will propose an updated substitute pay rate.

Public Comment:

Board Discussion:

Recommended Motion: That the board approve the new substitute pay rate.

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M S

Aye _____ Nay _____

9.2.2 Budget Updates

Situation: Updates are made to the budget on a regular basis based on actual income and expenses.

Plan: The Board will review the budget updates as presented.

Public Comment:

Board Discussion:

Recommended Motion: That the Board approve the Budget Updates as presented.

M S

Aye____ Nay____

9.2.3 Approval of Increase in Bank Revolving Account minimum balance

Situation: Currently our bank charges a fee for balances below \$1,000. Currently we have three accounts (Revolving, Childcare and Food) that need to be addressed.

Plan: Staff is requesting authorization to increase the minimum balance to \$1,000 per account.

Public Comment:

Board Discussion:

Recommended Motion: That the board approve the authorization to increase minimum balances to \$1,000 each.

M S

Aye____ Nay____

9.3 Curriculum

9.3.1 Technology Plan Update

Situation: In September 2015, the Board approved \$32,000 in one time funds for the 3 year technology plan. Since that time, the district received \$14,200 from the Petaluma Education Foundation for the purchase of Chromebooks for the school. This has changed the technology needs within the district.

Plan: Staff will present an updated technology plan.

Public Comment:

Board Discussion:

Recommended Motion: That the board approve the updated 3 year technology plan.

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M S

Aye____ Nay____

9.4 Facilities

9.4.1 Proposed Landscaping Plan – Initial phases

Situation: The Board is working with Dreamscapes Landscaping company on a landscaping plan for the parent entrance and playground areas of the school.

Plan: Staff will present a proposed landscaping plan for the initial landscaping projects.

Public Comment:

Board Discussion:

Recommended Motion: That the board approve the proposed landscaping plan.

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M S

Aye _____ Nay _____

10. Information/Discussion Items

10.1 Williams Settlement Quarterly Uniform Complaint Report Summary,
October, 2015 – January 30, 2016. P. 14

Situation: The District is required to file a Williams Settlement Uniform Complaint Report each quarter that lists any complaints filed against the district.

Plan: There were no complaints filed this quarter.

Public Comment:

Board Discussion:

10.2 Local Control Accountability Plan Update

Situation: The Local Control Funding Formula (LCFF) requires that districts develop a Local Control Accountability Plan (LCAP) and complete an Annual Update each year that includes a needs assessment based on the required metrics in the 8 state priority areas. Each district must involve stakeholder groups in the process of reviewing the district data and in the development of the LCAP.

Plan: Staff will update the Board on the review and development of the district LCAP.

Public Comment:

Board Discussion:

10 **Next Board Meeting:** Set the date and time of the next meeting as well as any topics for that meeting. Next Board meeting: March 10, 2016 at 4:30 p.m.

11 Signing of Papers of a Routine Nature

12. Adjournment:

M S
Aye ___ Nay ___

Posted: 2/8/16

By 
Toni Beal, Superintendent/Principal

This agenda/meeting notice and agenda packet is available upon request in a format appropriate for a person with a disability. To request such an item please contact the Two Rock Union School District office between the hours of 8:30 and 4:00 Monday through Friday. The request must be made in a timely fashion so as to allow the District adequate time to have the accommodations met.